



# Kingswinford Academy

A part of Windsor Academy Trust

12th - 16th July 2021

## Dear Parent/Carer

At long last we have something to celebrate - a wonderful, if slightly tense, performance by England on Wednesday night as well as some long awaited confirmation that the national and school level COVID restrictions are coming to an end!



In terms of the football - this Monday, so that all of our students can support our national team in this historic match, we are slightly delaying the start of the school day. We hope that this will enable those who wish to watch the match to do so, even in the event of extra time, and still make it to school on time. So for Monday only, the start times will be:

- Year 7 - 9.10am
- Year 8 - 9.00am
- Year 9 - 9.10am
- Year 10 - 9.00am

Students should go to their form rooms as normal for registration. We recognised that some students may need to arrive at their usual time to accommodate transport arrangements. Those students will be able to

go onto the school field where they will be supervised in their year group zones (indoor areas will be available for students in the event of wet weather). We would love all students and staff to feel able to support our team further by wearing an England top in place of their school or PE shirt should they wish too. Students should, however, wear the rest of their usual school uniform in addition.

In terms of the other wonderful news - we will provide further information about the various changes and updates but I thought I would offer a brief summary here: school arrangements (bubbles, masks, social distancing etc) will remain in place until the end of this term. Next term and during any summer school, such arrangements will end and we can return to a more normal school approach (assuming that the national guidance does not change further). The school day will return to a more consistent start and finish from 8.45am to 3.00pm each day with after school clubs and activities taking place between 3.00pm and 4.00pm (or later by arrangement). Testing will continue into next term and we are making arrangements to offer all students 2 on-site tests at the start of next term as advised by the government. This might result in slight changes to the start of term arrangements to accommodate these tests, which we will confirm in future correspondence once the guidance has been confirmed to all schools.

Whilst we will all retain some changes to our lives as we move to a new 'normal' from July 19th, it will be a great relief to get back so many of the freedoms we have given up over the past 18months. However, we are conscious that the Coronavirus has by no means gone away so I encourage all of our community to continue to take sensible steps to keep themselves safe and limit the spread of the disease. Certainly in school we will continue to have increased cleaning and ventilation; we will offer hand sanitiser; and we will permit the wearing of protective masks for the foreseeable future.

So we end this week with plenty of hope for the future - particularly this Sunday - and I leave you with one, unifying message...

Football's coming home!



**Tom Macdonald**  
**Headteacher**

# Contents

**COVID Track and Trace**

**Understanding Traineeships,**

**T Levels & Apprenticeships**

**Dudley Performing Arts**

**Virtual Excellence in the Arts Showcase 2021**

**Uniform Reminder**

**Calendar**

# CORONAVIRUS

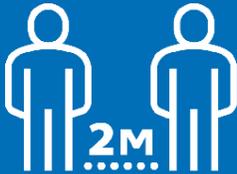
## is still out there



- **Hands** - Students, staff and visitors should wash their hands often and for 20 seconds. Use soap and water or hand sanitizer. Sanitizer dispensers are available in all classrooms and throughout the school.



- **Face** - students, staff and visitors should bring face coverings to school. **Students** do not need to wear face coverings in school unless they wish to do so. **Staff** do not need to wear face coverings in the classroom but should do so in other indoor spaces where they cannot socially distance. **Visitors** must wear face coverings unless they can socially distance.



- **Space** - Students must remain in their class or year group bubbles whilst indoors. When outdoors or in communal spaces, students must remain in their year group zones. We advise students to socially distance wherever possible at break and lunch. Staff and visitors should socially distance indoors wherever possible and wear a mask when this is not possible.



- **Test** - Students and Staff are asked to test twice weekly with home testing kits. We recommend testing each Monday and Thursday morning (or the evening before) and recording the test results online (links are emailed twice weekly). We encourage families and visitors to obtain free testing kits from the NHS and test in accordance with national advice

**Anyone who tests positive or shows COVID symptoms, or is a close contact of someone who tests positive or shows COVID symptoms, must self isolate and must not attend our school.**

## COVID Track and Trace

T Macdonald



Please continue to take the twice weekly tests so we can support Test and Trace and continue to protect our community. Next week we will be handing out a final testing kit for each student so they can test on Wednesday 14th July and Monday 19th July. Students who are attending trips on the 19th and 20th should ensure they complete their LFT test in the Morning before arriving at school. Updated guidance suggests that testing over the Summer holiday will freeze for students who aren't attending provisions such as Summer school etc. Students will return to school in September and the expectation is that they will be requested to take two tests on site in the first week back. They will then continue with home testing until it is reviewed at the end of September.

If your child tests positive on an LFT, or if they are showing symptoms of COVID-19 (Persistent cough; high temperature; loss of taste or smell), please make sure that they (and you) self isolate; get a PCR test; and inform the school on the Test Register link (emailed twice weekly as a reminder to take a test) and at [info@kingswinford.windsoracademytrust.org.uk](mailto:info@kingswinford.windsoracademytrust.org.uk)

## Understanding Traineeships, T Levels & Apprenticeships

N McFarlane

### ASK ABOUT APPRENTICESHIPS

Parent sessions are available either an assembly style presentation or workshops to help parents understand the route of Traineeships, T Levels and Apprenticeships. All support is free through the ASK programme, to upskill parents so they can support their sons and daughters make better informed choices.

These sessions can be face to face, pre-recorded or live, please contact [tina.patel@workpays.co.uk](mailto:tina.patel@workpays.co.uk) for details.

Webinars are taking place, to register and join these free sessions follow the link.

<https://www.eventbrite.co.uk/o/workpays-32362741439>



## Dudley Performing Arts

N Abel



September is an ideal time to start learning a musical instrument with Dudley Performing Arts who we are working in partnership with to offer lessons on a variety of instruments.

Weekly music lessons will be delivered by experienced staff. will take place in school and you can choose between group and individual lessons. After you have enrolled the teachers will get in touch with you to organise lessons to start in September.

Lesson costs are £6.50 for a group lesson or £10 for a 20 minute individual lesson and some instruments can be provided. For more details and to get signed up click on this link

<https://www.dudley.gov.uk/things-to-do/dudley-performing-arts/information-for-parents-and-young-people/music-lessons-in-schools/>

Learning an instrument is a great thing to do and we look forward to hearing students making music, playing in assemblies, joining bands and taking part in concerts again.

The instruments available to learn in our school are:

Trumpet, Euphonium, Baritone, Tenor Horn, Tuba, Trombone, Drums, Guitar, Keyboard, Piano, Violin, Vocal, Flute, Clarinet

## Virtual Excellence in the Arts Showcase 2021

C McLaughlin

We are very excited to share with you our Virtual Excellence in the Arts Showcase 2021 which celebrates the school winners in Art, Dance, Drama and Music as selected by the schools. Students have been selected based on their commitment and dedication to their art form and normally this time of year we come together across the trust to celebrate these young people. Due to restrictions this year we are celebrating virtually.

Please follow the link below to watch the Excellence in the Arts Showcase 2021 and then the second link to the Art Exhibition. Once you are in the Art Exhibition please click on the pictures to find out why they have been nominated.

Secondary Excellence in the Arts -

<https://www.youtube.com/watch?v=TMvjab21jB4>

Art Exhibition -

[https://docs.google.com/presentation/d/e/2PACX-1vRS9SFywWRZChn6PyKIX1HGbx-ysgwfmeUcP\\_Ud5qoJA\\_c9uEQkwC\\_vpP-7VkoC-8a44J3K0kBkLaN/pub?start=true&loop=true&delayms=60000&slide=id.ge5c5fd87d\\_0\\_43](https://docs.google.com/presentation/d/e/2PACX-1vRS9SFywWRZChn6PyKIX1HGbx-ysgwfmeUcP_Ud5qoJA_c9uEQkwC_vpP-7VkoC-8a44J3K0kBkLaN/pub?start=true&loop=true&delayms=60000&slide=id.ge5c5fd87d_0_43)

# Learn to play play



with **dpa**  
dudley performing arts

Young people can now enrol for discounted music lessons with Dudley Performing Arts.

**If you live or study in the Dudley borough you can learn to play for just £6.50 for a group lesson.**

Lessons take place in school delivered by the biggest provider of music tuition in our area.

**Scan the QR code to find out more, including how to enrol.**

Alternatively, visit [www.dudley.gov.uk](http://www.dudley.gov.uk) and search 'lessons in schools' or phone 01384 813865.



Supported using public funding by  



**ARTS COUNCIL ENGLAND**

## Uniform Reminder

S Fletcher

A reminder please to adhere to our uniform requirements when updating items for the next academic year - September 2021.

[please click here for our uniform guidance](#)

**\*\*\* Opportunity for young people to Volunteer and help the community\*\*\***

As most of you are aware we are waiting to hear news from the government about the easing of restrictions on July 19<sup>th</sup>. There is still a lot we can all do to help keep Dudley safe!

Dudley Young Health Champions is working with Public Health Dudley to run a COVID Young Health Champion's project to help support efforts to end the Pandemic. Our next 'join up session' is on Wednesday 14<sup>th</sup> July 6pm -6.45pm. The link to the online meeting is below.

We offer anyone any young person aged 11 -25 that joins:

- An initial short session explaining the role
- The opportunity to complete a certificated European Health Champion online Training Course endorsed by the Royal Society of Public Health and Streetgames
- A regular flow of easy read information about Covid / mental health information to share on your social media
- Regular catch ups to touch base, here the latest news and feedback
- Invitations to some exciting activities events we have planned over the next couple of months including a studio session with a rap artist and an afternoon in a park with the Big Rig obstacle course and a Graffiti artist plus more!
- A reference on request to detail your voluntary work
- A certificate to say you are a CYHC

If you have already signed up you are still welcome to join this session to get an update but we would want to create a big network of young people who can keep Dudley safe so please share!

**Microsoft Teams meeting**

**Join on your computer or mobile app**

**[Click here to join the meeting](#)**

**[Learn More](#) | [Meeting options](#)**



# GRAB A JAB

The Covid-19 vaccination van is coming to YOU!

**We'll be at:**  
**Somers Square,**  
Halesowen town  
centre, B63 3AU

**Saturday**  
**10 July,**  
9am to 5pm

### ***Let's talk***

**Are you worried or  
have concerns?**

**There will be a  
health professional  
who can provide  
further information  
and support**

**Get your vaccine if you  
are 18 years or older**

**You don't need to be  
registered with a GP**

**Don't delay  
no appointment needed  
- just turn up!**

If you've had a positive covid-19 test you should wait 28 days from the date you had the test before you have the vaccination.

Even when you have had your vaccine remember to still wear a face mask, wash your hands regularly and take a test if you feel unwell.

**If you cannot get to the van you can  
book your jab at a local clinic online  
at [www.nhs.uk/covid-vaccination](http://www.nhs.uk/covid-vaccination)  
or by calling 119**

**Play your part -  
protect Dudley borough**  
[www.dudley.gov.uk/coronavirus](http://www.dudley.gov.uk/coronavirus)

**Dudley**  
Metropolitan Borough Council



# GRAB A JAB

The Covid-19 vaccination van is coming to YOU!

## We'll be at:

**Meadow Road Youth Centre,**  
Meadow Road,  
Dudley DY1 3JY

**Sunday 11 July,**  
11am to 5pm

**Monday 12 July,**  
10am to 6pm

## Let's talk

Are you worried or have concerns?

There will be a health professional who can provide further information and support

## Get your vaccine if you are 18 years or older

You don't need to be registered with a GP

## Don't delay

no appointment needed  
- just turn up!

If you've had a positive covid-19 test you should wait 28 days from the date you had the test before you have the vaccination.

Even when you have had your vaccine remember to still wear a face mask, wash your hands regularly and take a test if you feel unwell.

Find out how you can get your jab at other local sites at <https://bit.ly/3jAgkrD> or call 119



**Play your part -  
protect Dudley borough**

[www.dudley.gov.uk/coronavirus](http://www.dudley.gov.uk/coronavirus)

**Dudley**  
Metropolitan Borough Council

# Calendar

## Week Beginning 12th July Week 1

Monday 12th	
Tuesday 13th	<ul style="list-style-type: none"><li>● Year 10 Parents' Evening 3:30pm - 6:00pm</li></ul>
Wednesday 14th	<ul style="list-style-type: none"><li>● Year 10 Parents' Evening 3:30pm - 6:00pm</li></ul>
Thursday 15th	<ul style="list-style-type: none"><li>● Sports Day</li></ul>
Friday 16th	<ul style="list-style-type: none"><li>● Sports Day</li></ul>

## Week Beginning 19th July Week 2

Monday 19th	<ul style="list-style-type: none"><li>● Active Learning Week</li></ul>
Tuesday 20th	<ul style="list-style-type: none"><li>● Active Learning Week</li><li>● Y11 Prom, Village Hotel, Dudley</li></ul>
Wednesday 21st	<ul style="list-style-type: none"><li>● End of term, early closure to students</li></ul>
Advance notice	



# Button Batteries Be aware!

Button batteries power everyday objects like car key fobs, remotes and children's toys. But did you know that if they are swallowed they can badly injure, or even kill a child?

Batteries react with saliva and if a child swallows a button battery it can burn holes and cause internal bleeding, or even death.

**Tragically, a young child in Staffordshire has recently died from ingesting a button battery.**

## How to keep children safe



- Store spare batteries securely, out of reach
- Know which toys /gadgets use button batteries, check your home
- Get rid of 'dead' button batteries immediately – they still have enough power to harm children
- Teach older children the dangers – why they shouldn't play with them or give them to younger children
- Place strong tape over the battery compartment on remote controls

## Be aware!

Symptoms may not be obvious. Your child might be coughing, gagging or drooling, or pointing to their throat or tummy. Unclear or fluctuating symptoms mean it's important to be vigilant. Trust your instincts and act fast even if there are no symptoms.

**If you think your child has swallowed a battery, take them straight to the nearest A&E department or call 999 for an ambulance**

For further information visit: <https://www.capt.org.uk/button-battery-safety>

Or <https://www.rospa.com/home-safety/advice/product/button-batteries>



## Kingswinford Academy

COVID-19 Testing at home of pupils and students in Secondary Schools Privacy Statement

### Ownership of the Personal Data

To enable the Covid-19 testing to be completed at **Kingswinford Academy**, we need to process personal data, including the sharing of personal data where this is allowed under data protection legislation. **Kingswinford Academy** (as part of Windsor Academy Trust) is the Data Controller for the data required for the management of tests and implementing local arrangements in the event of a positive test and undertaking any actions needed by school as part of the school's health (including public health), welfare and safeguarding role and obligations.

Personal data relating to tests for students and pupils is processed under article 6 (1) (e) of the UK GDPR (public task). This is based on the school's proprietor's official authority for the conduct of the school. Section 175 of the Education Act 2002 and paragraph 7 of the Schedule to the Education (Independent School Standards) Regulations 2014 for independent schools including Academy Schools and Alternative Provision Academies are also relevant.

We will process special category personal data under the provisions of article 9.2(i) of the UK GDPR, and Part 1 of Schedule 1(3) of DPA 2018 where it is in the public interest on Public Health Grounds to ensure we can minimise the spread of COVID in a timely manner and enable us to continue to deliver education services as safely and securely as possible. This data is processed under the obligations set out in Public Health legislation (Regulations 3(1) and (4) of the Health Service (Control of Patient Information) Regulations 2002 (COPI)) which allows the sharing of data for COVID related purposes and where it is carried out by a health care professional **OR** someone who owes an equivalent duty of confidentiality to that data.

### Ownership of the Personal Data you share with DHSC

Every time you use a lateral flow test you must report the results. More details can be found here - [Report a COVID-19 test result - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/urls/report-a-covid-19-test-result). The Department for Health and Social Care (DHSC) is the data controller for the information that you transfer to them about you and your test results. For more information about what the DHSC do with your data please see their [COVID-19 Privacy Notice](#)

The school remains the Data Controller for the data we retain about you for the management of tests and implementing local arrangements in the event of a positive test.

You should read both this Privacy Notice and the DHSC COVID-19 Privacy Notice to understand how your personal data is used prior to taking a test.

#### Personal Data involved

The following personal data is processed by the school in relation to your test:

- Name
- Unique code assigned to each individual test and which will become the primary reference number for the tests.
- Test result

For more information about what the DHSC do with your data please see their [COVID-19 Privacy Notice](#)

#### How we store your personal information

The school will maintain a test kit log which will record against your name details of the testing kit which has been provided to you. The school may also record Personal Data about you in its internal COVID-19 test register (the school's COVID-19 test register will not be shared with DHSC). This information will only be stored securely on locally managed systems with appropriate access controls in school and will only be accessible to personnel involved in the management of tests and implementing local arrangements in the event of a positive test.

The school will retain its test kit log and COVID-19 test register for a period of twelve (12) months from the date of the last entries made by the school into them.

For more information about what the DHSC do with your data please see their [COVID-19 Privacy Notice](#)

#### Processing of Personal Data Relating to Positive test results

We will use this information to enact our own COVID isolation and control processes without telling anyone who it is that has received the positive test.

For more information about what the DHSC do with your data please see their [COVID-19 Privacy Notice](#)

This information will be kept by the school for a period of twelve (12) months and by the NHS for eight (8) years.

## Processing of Personal Data Relating to Negative and Void test results

We will record a negative and void result for the purpose of stock controls of tests and general performance of the testing process.

### Data Sharing Partners

The personal data associated with test results will be shared with

- DHSC, NHS, PHE – to ensure that they can undertake the necessary Test and Trace activities and to conduct research and compile statistical information about Coronavirus.
- Your GP – the NHS may share the information you provide with your GP to maintain your medical records and to offer support and guidance as necessary. Any data you provide to the [school/college] will not be shared with your GP.
- Local Government to undertake local public health duties and to record and analyse local spreads.

Personal Data in the school's test kit log will be shared with DHSC to identify which test kit has been given to which individual in the event of a product recall. The school will not share its internal COVID-19 test register with DHSC.

### Your Rights

Under data protection law, you have rights including:

**Your right of access** - You have the right to ask us for copies of your personal information.

**Your right to rectification** - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

**Your right to erasure** - You have the right to ask us to erase your personal information in certain circumstances.

**Your right to restriction of processing** - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

**Your right to object to processing** - You have the right to object to the processing of your personal information in certain circumstances.

**Your right to data portability** - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at [tmacdonald@kingswinford.windsoracademytrust.org.uk](mailto:tmacdonald@kingswinford.windsoracademytrust.org.uk) if you wish to make a request.

How to complain

If you have any concerns about our use of your personal information, you can make a complaint to us at **[tmacdonald@kingswinford.windsoracademytrust.org.uk](mailto:tmacdonald@kingswinford.windsoracademytrust.org.uk)**

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Helpline number: 0303 123 1113